



Meeting Minutes

January 22, 2026, 3:00-5:00PM
19 Hampton Road, Building B, Suite 11
Exeter, NH 03833

Attendees

Trustees in attendance:

On-site: Dr. Kent Chamberlin, Mr. Matt Treamer, Mr. Nathan Lunney, Ms. Kyle Cote, Dr. Mark MacLean

Remote via Zoom: Dr. Mark Joyce, Ms. Kimberley Casey,

Administration: Dr. Stephen Kossakoski, Ms. Natalie Berger, Ms. Julie Reece via Zoom

Apologies: Mr. Treamer and Dr. Joyce left the meeting at 4:00PM.

Visitors:

Agenda

Topics	Discussion	Decision
1. Call to Order	Dr. Chamberlin called the meeting to order at 3:14PM	
2. New board member nomination	Dr. Chamberlin introduced Dr. Mark MacLean and asked him to summarize his background. Dr. MacLean discussed his background noting that he has been a teacher, assistant superintendent, superintendent, and is currently the Executive Director of the NHSAA. Board members discussed board duties and asked questions. Dr. Chamberlin called for a motion to nominate Dr. MacLean to the board for a three-year term through June 30, 2029	<u>Motion:</u> Dr. Joyce <u>Text:</u> To nominate and approve the election of Dr. Mark MacLean to a three-year term, through June 30, 2029 as member of the VLACS Board of Trustees. <u>Second:</u> Mr. Lunney <u>Vote:</u> All other members voted in favor of the motion
3. Approval of Minutes:	Dr. Chamberlin asked if there were any revisions to the meeting minutes of November 20, 2025.	<u>Motion:</u> Ms. Casey <u>Text:</u> To approve the minutes of November 20, 2025 meeting as presented. <u>Second:</u> Dr. Joyce <u>Vote:</u> All other members voted in favor of the motion

motion. Dr. MacLean abstained		
4. Public Comment	None	
5. Items Requiring Approval		
5.1. Policy Revision	Dr. Kossakoski introduced Policy JH, Attendance and Truancy. He discussed the significant changes that were made to the policy to ensure compliance with state laws and NHED expectations.	Motion: Dr. MacLean Text: To adopt the Policy JH, Attendance & Truancy as presented. Second: Mr. Treamer Vote: All members voted in favor of the motion.
5.2. IRS Form 990	Dr. Kossakoski reviewed IRS Form 990. He stated that he will ask Ms. Bondar to contact the school's auditor to create a note explaining the NHRS liability. Mr. Lunney noted that the data and information were consistent with his understanding of the school and its finances.	Motion: Dr. Joyce Text: To accept IRS Form 990 as presented. Second: Ms. Cote Vote: All members voted in favor of the motion.
6.1. Financial Reports	The Trustees reviewed all financial reports. General Ledger reports for the months of November and December were available for review and signature. Dr. Kossakoski reviewed the financial statements and reported that the school is in good financial standing. He also noted that the completion of the annual audit report has been delayed.	
6.2.	Dr. Chamberlin asked if the board would approve the addition of 5.5 days to Dr. Kossakoski's contract to complete CEO transition projects.	Motion: Mr. Lunney Text: To add 5.5 days to Dr. Kossakoski's 2025-2026 employment contract. Second: Ms. Casey Vote: All members voted in favor of the motion.
7. NHED Charter School Performance Report	Dr. Kossakoski reviewed the NHED Charter School Performance Report. He reported that plans to adjust VLACS truancy policy and admissions process were shared with NHED staff and have been approved. He also discussed concerns regarding the overall accuracy of the report. Board members also expressed concerns regarding accuracy of the performance report, particularly the financial data.	

8. Administrative Reports	<p>Dr. Kossakoski reported on the following topics:</p> <ul style="list-style-type: none"> Enrollment: The number of course enrollments at have increased by 2.47% when compared to last year at this time and revenue has increased by 5%. <p>Ms. Berger reported on the following topics.</p> <ul style="list-style-type: none"> Personnel: There are 252 VLACS employees as of January 14, 2026. She welcomed Jill Wade to VLACS. Jill will be leading the school's record retention project and moving all related records to an online storage solution. <p>Ms. Reece demonstrated how the new student information system, Compass, is helping instructors and supervisors.</p>
9. Other business	<p>Mr. Lunney discussed Granite State Academy. The school is likely to receive tuition that is three times higher than VLACS. Funding will be provided by the school district in which the student resides. Dr. MacLean also shared his concerns. Dr. Kossakoski reported that VLACS will continue its mission to continuously improve and expand opportunities for students to determine when, where, and how they learn.</p>
10. Board of Trustees Meeting Dates	<ul style="list-style-type: none"> Graduation: Friday, June 12, 2025, 4:00PM, DoubleTree Hilton, Manchester, NH Meeting dates 2025-2026: March 19, 2026; May 14, 2026.
11. Adjournment	<p><u>Motion:</u> Mr. Lunney <u>Text:</u> To adjourn at 5:09PM <u>Second:</u> Ms. Casey <u>Vote:</u> All members voted in favor of the motion.</p> <p>Minutes recorded by: Steve Kossakoski</p>