

Enrollment Instructions

Part One: How to Enroll in a Course



Step 1: Browse our learning catalog to find the course that you would like to take. We offer elementary, middle, and high school courses in various subjects that you can find using our convenient filters. Upon choosing your course, please check that the course is open for enrollment and that you have all of the course's required materials or prerequisites.

Search		Copy search link to clipboard					
Select Subject(s)	Select Level(s)						
Advisory	Competency Group	Credits	Status ↓	Courses	Projects	Experiences	Badges
Art/ Visual Arts	Biology	1	Open	—	—	—	—
Business	Biotechnology_1a	.5	Open	✓	—	—	✓
Career	Biotechnology_1b	.5	Open	✓	—	—	✓
Career Grad Req Option	Careers in Health Sciences	.5	Open	—	—	—	—
Communications	Chemistry/Chemistry_Honors (lab)	1	Open	✓	✓	—	✓
Computer Science	Chemistry	1	Open	—	—	—	—
Computer Science	Computing for College and Careers	1	Open	✓	—	—	—
Career, Computer Science	Creative Coding_1	.25	Open	✓	—	—	✓
English/Language Arts, Experience	Creative Writing	.5	Open	✓	—	—	✓
English/Language Arts	Creative Writing	.5	Open	✓	—	—	—
Art/ Visual Arts	Digital Photography_1	.5	Open	—	—	—	—
Health/ Physical Education	Drugs and Alcohol	.5	Open	✓	—	—	—

Adobe Illustrator Certification Preparation

[BACK TO LEARNING CATALOG](#)

COURSES

Status

Waitlist

Estimated Completion Time

1 segment/ 18 Weeks

Overview

This course gives students foundational knowledge using Adobe Illustrator CC. In the course, they will explore what it's like to work in the design industry, building their skills in vector drawing and learning how to create graphics and illustrations with this industry-standard tool. The course is aligned with the standards for passing the Adobe Certified Associate (ACA) examination.

Course Requirements

Please read the [system requirements](#) before signing up for this course. Chrome OS doesn't allow any third-party installations onto their laptops. A Chromebook cannot be used for this course.

CREDITS: 5

Competency Group Overview

Please read the system requirements before enrolling!

Meets ICT and art graduation requirements.

Competencies

- + Design Industry & Adobe Creative Suite
- + Digital Graphics & Illustrations
- + Adobe Illustrator
- + Creating, Exporting & Publishing

Pre-Requisites

None

Step 2: Once you have selected your course, it's time to sign up. Select the blue enroll button found in the navigation bar on our homepage or any course description page.

ENROLL NOW

Step 3: After selecting the "enroll now" button, you will be directed to our enrollment page, where you will be asked to create an account. Fill out, and submit the requested information. Shortly after, check your inbox for an email with your new secure username and password. If you already have an account, skip this step and login to your existing account.

GETTING STARTED

To enroll, follow this simple three-step process.

1

CREATE AN ACCOUNT

You must first create a student account before you choose your competencies. When you're ready, follow the link on this page labeled "create a new student account" to fill out a new student account application.

2

REQUEST CURRICULUM

Sign into your student account and click Enroll Now to choose your program. Click a subject to find the competencies you are interested in and add them to your Backpack. Choose your Learning Journey and hit Submit to request.

3

GET APPROVED

A Parent/Guardian will need to sign into their account to approve the student's course requests. You will receive a welcome email from an instructor within five days of being assigned to help you schedule your welcome call. Enrollment is official once that call is complete.

Please note that our systems require students and parents to have different email addresses.

[CREATE A NEW K-12 STUDENT ACCOUNT](#)

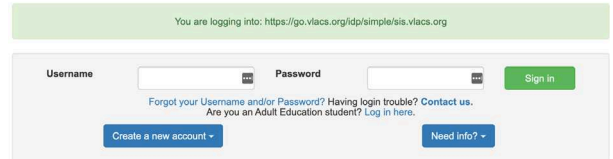


Thank you for your interest in Virtual Learning Academy Charter School. Please fill out the application below with your information.

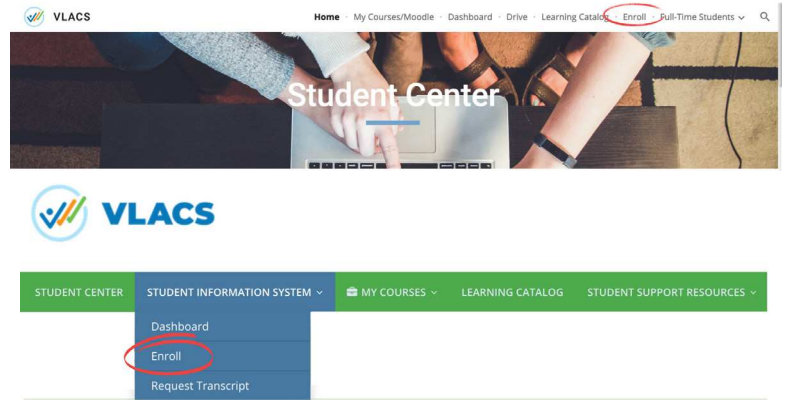
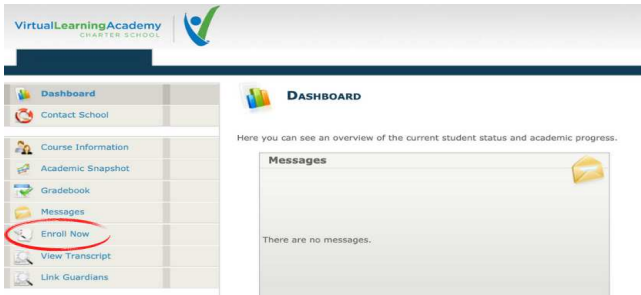
Once you click on "Submit", your student and parent/guardian account(s) will be created, and you will then be taken to a page where you can select the courses you would like to be enrolled in. Emails with account information and additional instructions will be sent to the student and parent/guardian. If you do not see these emails within 30 minutes, please check your SPAM folders. If you have any questions, you can contact us at 603.782.3300 or via email at non-reg@vlacs.org.

Student Information	
First Name: <input type="text"/>	Preferred Name: <input type="text"/>
Middle Name: <input type="text"/>	Date of Birth: <input type="text"/>
Last Name: <input type="text"/>	Sex: <input type="text"/>
Grade: <input type="text"/>	
Address	
Street: <input type="text"/>	Address (Mail): <input type="text"/>
State: <input type="text"/>	State (Mail): <input type="text"/>
City: <input type="text"/>	City (Mail): <input type="text"/>
ZIP: <input type="text"/>	ZIP (Mail): <input type="text"/>
Country (Mail): <input type="text"/>	Country (Mail): <input type="text"/>
State of Birth: <input type="text"/>	State of Birth: <input type="text"/>
Year of Birth: <input type="text"/>	Year of Birth: <input type="text"/>
Primary Language: <input type="text"/>	Primary Language: <input type="text"/>
Academic	
School: <input type="text"/>	Physical School Affiliation: <input type="text"/>
Grade Level: <input type="text"/>	Year of 8th Grade Graduation: <input type="text"/>
Class: <input type="text"/>	Student's Current: <input type="text"/>
Expected Graduation: <input type="text"/>	English Student Number: <input type="text"/>

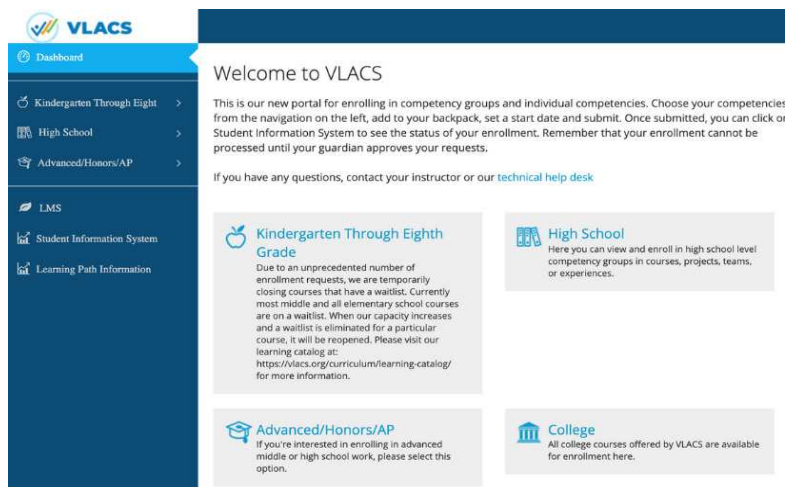
Please note that VLACS will create separate accounts for the student and each guardian. You can only request a course through the student's account.



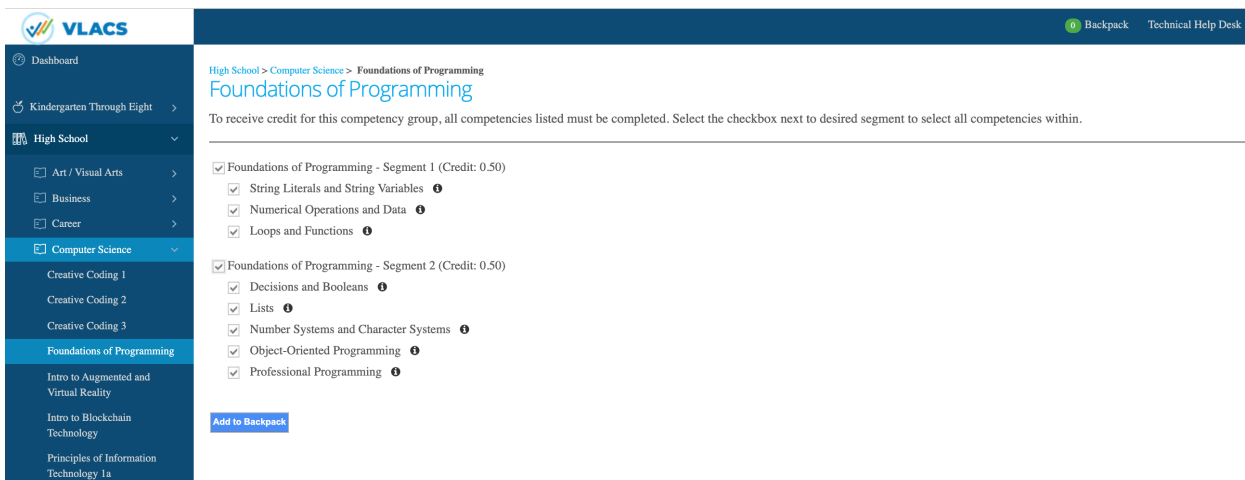
Step 4: Enter your login credentials for your student account, which will take you to any of the following dashboards. Select the enroll button from your navigation menu.



You will then be prompted to a page that looks like this:



Step 5: Choose the program that fits your needs. Then, click on your subject and find the course you are enrolling in. You will also be asked to choose your competencies. If you plan on taking a half-credit course, choose each competency from the segment. If you plan to take a full-credit course, choose the competencies from segments one and two, and add them to your backpack.



Step 6: Go to your backpack and submit your request. Students have the option to learn through courses, projects, or experiences. You can find out more about these learning options by visiting our website. If you plan on learning through projects, select the projects learning path. If you plan on learning through experiences, please enroll in an experiences course, such as, “English 1 Experiences.”

The screenshot shows the VLACS enrollment request interface. At the top left is the VLACS logo. Below it, the text 'High School' is displayed. The main content area contains two course selection sections. The first section is for 'Algebra 1', with a start date of '11/24/2020' and radio buttons for 'Course' and 'Project'. Underneath is a 'Segment 1' table with four rows: 'Exponential Functions', 'Inequalities', 'Linear Functions', and 'Systems of Equations'. Each row has radio buttons for 'Course' and 'Project' and a 'Remove' button. The second section is for 'Art in World Cultures', with a start date of '11/24/2020' and radio buttons for 'Course' and 'Experience'. It also has a 'Segment 1' table with four rows: 'Ancient Roman, Early Christian and Medieval Art', 'Critiquing Art', 'Intro to the Visual Arts and the Elements and Principles of Art', and 'Prehistoric and Ancient Art'. Each row has radio buttons for 'Course' and 'Experience' and a 'Remove' button. Below the course selection is a small text block with links for 'informational page', 'policy page', and 'admissions page', followed by a checkbox for 'I have read and agree with VLACS Policies'. At the bottom are three buttons: '+ Add More Competencies', 'Save Changes', and 'Submit Request'.

After submitting your request, guardians will receive an email from VLACS about approving their course. A student is not officially enrolled until their course is guardian approved. Please allow up to 24 hours to receive this email.

Thank you for submitting your selections!
 Your requests have been received by VLACS.
 Your parent or guardian will need to approve your enrollment before it can be finalized.
 Questions? Call 603.778.2500 or Email info@vlacs.org

[Return to Dashboard](#) [Review My Requests](#) [Go to Moodle](#)

Next you will need to approve your courses. If you need a tutorial on how to approve your courses, view part two of our enrollment instructions.

Have a question? Contact Us!

General Information:

info@vlacs.org

School Counseling:

schoolcounseling@vlacs.org

Address:

PO Box 1050
 Exeter, NH 03833

Tech Support:

helpdesk@vlacs.org

Phone:

603.778.2500

Website:

www.vlacs.org

