



Meeting Minutes
September 2, 2020
3:00-4:00PM
Zoom online conference room
30 Linden Street, Exeter, NH 03833

Note: This meeting was held online in Zoom as per the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04 Temporary modification of public access to meetings under RSA 91-A.

Attendees

Trustees in attendance: Dr. Kent Chamberlin, Mr. Joseph Lovejoy, Dr. Mark Joyce, Mr. Matt Tremer, Mr. Jerome Frew,

Administration: Dr. Stephen Kossakoski, Mr. Larry White, Mr. Tony Baldasaro

Apologies: Ms. Jessica Lyons, Ms. Kimberley Casey

Visitors: None

Agenda

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:01PM.	
2. Public Comment	None	
3. Items Requiring Approval		
3.1 Amendment to Charter	Dr. Kossakoski reviewed enrollment growth since July 1, 2020. He also reviewed a letter sent to the state board of education requesting a change to the school's charter to increase the enrollment limit from 2,022 full-time equivalent students to 4,317 full-time equivalent students.	Motion: Dr. Chamberlin Text: To support the request that the VLACS charter be amended increase the enrollment limit for 2020-2021 from 2,020 FTEs to 4,317 FTEs. Second: Dr. Joyce Vote: All members voted in favor of the motion.

3.2. 2020-2021 Budget Update	Dr. Kossakoski discussed the impact of the pandemic related enrollment surge upon the 2020-2021 budget. Current enrollment requests are over three times last year's rate. The topics discussed were budget allocations for additional instructors, administrators, and new support staff.	Motion: Mr. Frew Text: To increase the 2020-2021 budget to \$25,562,122 from \$11,972,807.94 in anticipation of increased enrollments and funding. Second: Dr. Chamberlin Vote: All members voted in favor of the motion.
4. Administrative Reports	<ul style="list-style-type: none"> • None 	
5. Board of Trustees Meeting Dates	<ul style="list-style-type: none"> • Graduation: June 11, 2020, 4:00PM, Capitol Center for the Arts, Concord, NH • 2020-2021 meeting dates: September 17, 2020, November 19, 2020, January 28, 2021, March 25, 2021, May 20, 2021 	
6. Adjournment		
		<u>Motion:</u> Mr. Frew <u>Text:</u> To adjourn at 4:06PM <u>Second:</u> Dr. Joyce <u>Vote:</u> All members voted in favor of the motion.
Minutes recorded by: Steve Kossakoski		