



## Attendees

Trustees in attendance at VLACS: Mr. Joseph Lovejoy , Dr. Kent Chamberlin,  
Trustees in attendance via conference call: Dr. Mark Joyce, Mr. John Hansen, Dr. Arthur Hanson, Dr. Thomas Brennan  
Administration: Dr. Stephen Kossakoski (conference call), Ms. Ollire Lane-Wortley (conference call)  
Visitors: None  
Apologies: Ms. Kim Casey, Mr. Matt Treamer

## Agenda

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:10PM. Due to inclement weather some members attended the meeting by phone.	
2. Approval of Minutes	Mr. Lovejoy asked if there were any recommended revisions to the November 10, 2011 meeting minutes. No revisions were recommended.	<u>Motion:</u> Dr. Joyce <u>Text:</u> To approve the minutes of November 10, 2011 meeting, as presented. <u>Second:</u> Dr. Chamberlin <u>Discussion:</u> None <u>Vote:</u> All members voted in favor of the motion.
3. Public Comment	None	
4. Items requiring approval	None	
5. Finance		
5.1. Review of financial reports	The Trustees reviewed all financial reports. The general ledger reports for the months of October and November will be signed at the next meeting. Mr. Lovejoy reported that the auditor's report has been finalized as per the instructions of the Board and that the DOE 25 has been submitted to the DOE.	

Dr. Kossakoski reported that the funding limit governed by the MOU signed with the Department of Education has been reduced because the charter school funding rate was capped by the Legislature at the 2010-2011 rate of \$5,450 per full time student. The full time per student rate inserted in the MOU by the DOE for the 2011-2012 and 2012-2013 fiscal years was \$5,540. This change will reduce available funding by \$52,380 in 2011-12 and by \$61,830 in 2012-2013.

6. Legislative News

6.1. HB 542 and charter schools. Dr. Kossakoski reported that he requested an opinion regarding HB 542 from the school's attorney. His response was that this policy does not apply to charter schools under RSA 193-B:3 which states that chartered schools are exempt from state laws and rules that apply to public schools unless the laws or rules pertain to discrimination, health, or safety.

7. Administrative Report

7.1. Enrollment Dr. Kossakoski reported that enrollments have grown to 8,900.

7.2 Annual progress report Dr. Kossakoski reported that the annual progress report has been submitted to the DOE. He also noted that he and the VLACS staff are working on the charter renewal report. Ms. Tenney has posted an RFP on the DOE's website to solicit proposals from consultants who are interested in conducting the on-site charter renewal evaluation.

7.3 Administrative Update

7.3.1 Guidance: Ms. Lane-Wortley reported that graduation will be held on June 15 at 4:00PM at the Capital Center for the Arts in Concord.

7.3.2 Professional Development: Ms. Lane-Wortley reported that a number of high school partnership meetings have been held and that middle school partnership meetings have been well attended.

7.3.3 Dr. Kossakoski stated that the annual instructors' conference is scheduled for August 7 & 8. All Trustees are invited to attend all or any portion of the event.

8. Curriculum and Programming

8.1. Future directions

8.1.1 Dr. Kossakoski provided the Board with updates on the following projects: College ready students and the Excellence for All program; collecting student progress data; Knewton; and the Next Generation Challenges grant.

Motion: Mr. Hansen  
Text: To approve the submission of the letter of commitment to the Excellence for All program and to approve the development and submission of a grant to help support the program.  
Second: Dr. Hanson  
Discussion: None  
Vote: All members voted in favor of the motion.

9. Human Resources	
9.1 Staffing update	The Board reviewed a report written by Mr. Baldasaro regarding staffing updates and the hiring of a new cohort of adjunct instructors.
9. Policy	NA
10. Old Business	NA
11. New Business	NA
11. Next Meeting. All meetings begin at 3:00PM. Meeting dates for 2011-2012: March 8, and June 14.	
13. Adjournment	
<u>Motion:</u> Dr. Joyce <u>Text:</u> To adjourn at 4:30PM <u>Second:</u> Dr. Chamberlin <u>Vote:</u> All members voted in favor of the motion.	
Minutes recorded by: Steve Kossakoski	