



Meeting Minutes
 March 22, 2018
 3:00-5:00PM
 VLACS Conference Room
 30 Linden Street, Exeter, NH 03833

Attendees

Trustees in attendance: Dr. Kent Chamberlin, Mr. Matt Treameer, Dr. Mark Joyce (phone), Mr. Jerry Frew

Administration: Dr. Stephen Kossakoski, Mr. Tony Baldasaro, Mr. Larry White, Mr. Scott Prescott

Apologies: Mr. Joseph Lovejoy, Ms. Kimberley Casey,

Visitors:

Agenda

Topics	Discussion	Decision
1. Call to Order	<p>Dr. Chamberlin called the meeting to order at 3:10. Members present were: Dr. Chamberlin, Mr. Treameer, and Dr. Joyce (phone). Dr. Chamberlin did not open the meeting as a quorum was not formed.</p> <p>Dr. Chamberlin called the meeting to order at 4:11. Members present at that time were: Dr. Chamberlin, Mr. Treameer, Dr. Joyce (phone), and Mr. Frew.</p>	
2. Public Comment	NA	
3. Approval of Minutes:	Dr. Chamberlin asked if there were any revisions to the meeting minutes of January 11, 2018.	<p><u>Motion:</u> Mr. Treameer <u>Text:</u> To approve the minutes of the January 11, 2018 meeting, as presented. <u>Second:</u> Mr. Frew <u>Vote:</u> All members voted in favor of the motion.</p>
5. Items Requiring Approval		
5.1. Policy Revision	Dr. Kossakoski introduced policy IJOC, Volunteers for revision. He recommended that the board adopt language designating volunteers who interact with students while a student is under the direct supervision of a parent/guardian as Non-Designated Volunteers	<p><u>Motion:</u> Mr. Frew <u>Text:</u> To adopt policy IJOC, Volunteers as presented. <u>Second:</u> Mr. Treameer <u>Vote:</u> All members voted in favor of the motion</p>
5.2. Permission for CFO to transfer funds	Dr. Kossakoski asked the board to grant permission for the CFO to transfer funds between school bank accounts. All transfers will be	<p><u>Motion:</u> Dr. Joyce <u>Text:</u> To permit the CFO to transfer funds between</p>

reported to the CEO.

school accounts. The CFO will report all transfers to the CEO.

Second: Mr. Treamer

Vote: All members voted in favor of the motion.

6. Finance

6.1 Financial reports

The Trustees reviewed all financial reports. General ledger reports for the months of January and February were available for review and signature. Mr. White reported that the school is in good financial standing.

6.3 Introduction of the proposed 2018-2019 budget

Dr. Kossakoski reported that the proposed 2018-2019 budget was sent to all board members. He and Mr. White are available to answer any questions that the board may have regarding the details of the budget.

12. Board of Trustees Meeting Dates

May 24, 2018
Graduation: June 8, 2018, 4:00PM, Capital Center for the Arts, Concord, NH

13. Adjournment

Motion: Mr. Treamer

Text: To adjourn at 4:27PM

Second: Dr. Joyce

Vote: All members voted in favor of the motion.

Minutes recorded by: Steve Kossakoski