



**Attendees**

Trustees in attendance: Dr. Mark Joyce, Mr. Joseph Lovejoy, Mr. John Hansen, Ms. Kimberley Casey, Mr. Matt Treamer

Administration: Ms. Kyle Cote, Mr. Tony Baldasaro, Mr. Larry White

Visitors: Ms. Julie Reece

Apologies: Dr. Kent Chamberlin, Dr. Stephen Kossakoski, Dr. Arthur Hanson

**Agenda**

Topics	Discussion	Decision
1. Call to Order	Mr. Lovejoy called the meeting to order at 3:07.	
2. Approval of Minutes:	Mr. Lovejoy asked if there were any revisions to the meeting minutes of November 18 2015.	<u>Motion:</u> Dr. Joyce <u>Text:</u> To approve the minutes of the November 18, 2015 meeting, as presented. <u>Second:</u> Ms. Casey <u>Vote:</u> All members voted in favor of the motion.
3. Public Comment	None	
4. Items Requiring Approval		
4.1. Policy Revision	Mr. Baldasaro and Ms. Cote asked the Trustees to approve a revision to policy JR – Student Contact and Drop. Revisions included a change in terminology (remove withdrawn failing and replace with withdrawn incomplete) and changing communications requirements from conventional mail to email. Mr. Lovejoy asked for a motion to approve the revision to policy JR – Student Contact and Drop.	<u>Motion:</u> Dr. Joyce <u>Text:</u> To adopt the revision to policy JR – Student Contact and Drop, as presented. <u>Second:</u> Mr. Treamer <u>Vote:</u> All members voted in favor of the motion
4.2. Revision to the 2015-2016 budget.	Mr. White reviewed the proposed changes to the 2015-2016 budget.	<u>Motion:</u> Dr. Joyce <u>Text:</u> To approve the revised 2015-2016 budget of \$7,190,913.

Second: Mr. TreamerVote: All members voted in favor of the motion

5.	Financial reports	The Trustees reviewed all financial reports. General ledger reports for the months of November and December were available for review and signature. Mr. White reviewed the balance sheet and reported that the school is in good financial standing.
6.	Legislative News	Mr. White reported on the visit with the Board of Education by Dr. Kossakoski, Mr. White, and Mr. Tirone. Per the request of the Commissioner, VLACS administrators will be looking to provide programming for expelled students and report back to the Board.
7.	CEO's Report	NA
	7.1 Enrollment	Mr. Baldasaro reported that VLACS enrollments from July 1, 2015 to January 8, 2015 total 16,126. Ms. Cote reported that there are 200 full-time students enrolled in grades 6-12. We also have 10 students working on completing a year of college and 30 students pursuing an associate degree.
	7.2 CEO's Report	Mr. Baldasaro informed the board on the ongoing process of the New Learning Model including the continued rollout of Learning Through Projects and the upcoming rollout of Learning through Experiences and Teams. Mr. Baldasaro also informed the Board of the shift in oversight of professional development and acknowledged the good work of Ollire Lane in building professional development opportunities over the past 8 years.
8.	Administrative Reports	
	8.1 Review of personnel list	Mr. Baldasaro reviewed the personnel report. The school currently employs 202 full-time and part-time staff members
	8.2 Review of Administrative Reports	Mr. Lovejoy asked is there were any questions regarding the administrative report that was included in the informational packet.
	8.3 Presentation	Ms. Reece provided a thorough overview of the Learning Through Projects programming.
11.	Board of Trustees Meeting Dates	March 17, 2016; May 26, 2016. All meetings are held in the VLACS conference room from 3:00-5:00PM. Graduation is scheduled for Friday, June 10, 2016, 4:00PM, at the Capitol Center for the Arts in Concord, NH.

12. Adjournment

Motion: Ms. Casey  
Text: To adjourn at 4:32  
Second: Mr. Treamer  
Vote: All members voted in favor of the motion.

Minutes recorded by: Tony Baldasaro