

Pursuant to RSA 188-E:28, VLACS adopts this Policy to permit eligible students who are in grades 11 or 12 to participate in dual and concurrent enrollment programs in STEM and STEM-related courses designated by the Community College System of New Hampshire (CCSNH).

**Definitions**

“Concurrent enrollment” means courses taught through VLACS by VLACS teachers approved by the CCSNH at which high school students in grades 11 or 12 earn both high school and college or university credit.

“Dual enrollment” means college courses taught by instructors from CCSNH in which VLACS students in grades 11 or 12 earn college credit.

“Eligible students” mean VLACS students in grades 11 or 12 who meet the eligibility requirements established by the Chief Executive Officer and/or CCSNH.

**Concurrent Enrollment Courses**

1. VLACS teachers interested in teaching concurrent enrollment STEM courses must meet the degree requirements established by CCSNH.
2. VLACS will be required to comply with all approval and supervision requirements established by CCSNH.
3. Concurrent enrollment courses shall comply with measurable educational standards and criteria established by CCSNH. Concurrent enrollment courses shall also meet the same standards of quality and rigor as CCSNH on-campus courses and must comply with the standards for accreditation and program development established by the National Alliance for Concurrent Enrollment Partnership.
4. Student course materials shall be provided by VLACS.
5. VLACS’s grading and academic policies shall apply, except as modified by Paragraph 3 above.

**Dual Enrollment Courses**

1. CCSNH shall provide all textbooks and materials.
2. CCSNH’s grading and academic policies shall apply.

## **General Provisions for Dual and Concurrent Enrollment**

1. Parents/guardians of students or adult students enrolled in a dual or concurrent enrollment course shall be responsible for registering and paying all tuition and fees.
2. Prior to a student's enrollment in a dual or concurrent enrollment course, parents/guardians or adult students shall provide written consent under FERPA for VLACS and CCSNH to disclose and exchange educational records.
3. The CEO shall designate an individual at VLACS to serve as a contact person on all matters related to the dual and concurrent enrollment program such as student counseling support services, course scheduling, managing course forms, student registration, program evaluation, course transferability, and assisting with online courses.
4. The CEO or designee shall be responsible for data collection, maintenance, and security, and revenue and expenditure reporting for the dual and concurrent enrollment program.
5. The CEO or designee shall be responsible for any agreements with CCSNH and coordinating with CCSNH the implementation of the dual and concurrent enrollment program.
6. The CEO or designee shall annually notify all high school students and their parents of dual and concurrent enrollment opportunities and the courses which have been specifically designated as eligible for reimbursement under RSA 188-E:27.
7. Nothing in this Policy shall limit a student's ability to participate in other advanced placement opportunities.

Law Reference: RSA 188-E:25 - RSA 188-E:29

Appendix Reference:

Date Adopted: May 24, 2018

Revision Dates: